

# STRATMOOR HILLS FIRE PROTECTION DISTRICT

## Board Meeting Agenda

January 9, 2024  
3:00 p.m.

### I. Approval of Previous Board Meeting Minutes

December 6, 2023 –

### II. Approval of Agenda

### III. Public Comment

### IV. Unfinished Business:

### V. New and Miscellaneous Business:

#### **Fire Chief Report** – *Informational Item (Bittle)*

- November and December Calls per District
- Status reports
  - Chiefs' notes – see attached informational sheet)
  - Apparatus - (responsibility assigned to – D/E Patalano)
  - Training (responsibility assigned to – Chief Bittle)
  - Inspections (responsibility assigned to – Mark Stanwood)
  - Recruiting (responsibility assigned to – Chief Bittle)
  - Gear (responsibility assigned to – FF Jones)
  - EMS (responsibility assigned to D/E Bosch)
  - Wildland (responsibility assigned to D/E Ortiz)

#### **Administrative Chief Report** – *Informational Item (Barrett)*

- The 2023 Audit has been scheduled for January 30, 2024, with Melissa Sainz and Tom Sistare. Hopefully, he will be able to present the Audit report at the March Board meeting.

#### **F-1** – **2024 Official Meeting place/time and Posting Places** – *Action Item (Barrett)*

To set the official meeting place/time and posting places for notices of district meetings for 2024.

Recommended motion....” to approve the designation of the location, dates and time of the 2024 regular Board Meetings at the Stratmoor Hills Fire Department, 2160 B Street in El Paso County on the third Wednesday of each month at 3:00 p.m. except for the January, June and December meetings which will be held on January 9, 2024, June 12, 2024, and December 11, 2024, at 3:00 p.m. The annual Budget Workshop will be on October 2, 2024. All required District notices will be prominently posted at the Stratmoor Hills Fire Department, the Stratmoor Hills Water District office at 1811 B Street and the Stratmoor Hills Elementary School at 200 Loomis Avenue.”

**F-2 – 2023 Amended Budget – Action Item (Barrett)**

Chief Barrett will inform the Board of Directors that the Fire District is over budget and as a result an Amended 2023 Budget must be submitted and approved by the Board. The amendment to the 2023 budget is necessary due to the unbudgeted expenses for the new truck and several line items overbudgeted.

Recommended motion "... to approve the enclosed Notice as to Proposed Amended Budget for 2023 and set the approval date of February 20, 2024..."

**F-3 - 2024 Budget – Action Item (Barrett)**

A public notice has been posted and published stating that the 2024 budget has been submitted to the Board and is available for public inspection. This notice also provided notification that a public hearing to consider the budget will be held during this meeting. The enclosed budget has been updated with revenues and expenditures through 12/31/2023 and includes minor modifications to incorporate the updated numbers and the latest information.

Recommended motion "... to approve the enclosed **RESOLUTION TO ADOPT BUDGET, SET MILL LEVY, AND APPROPRIATE SUMS OF MONEY FOR THE STRATMOOR HILLS FIRE PROTECTION DISTRICT FOR THE YEAR BEGINNING JANUARY 1, 2024, AND ENDING DECEMBER 31, 2024....**"

**VI. Financial Reports**

**VII. Executive Session**

**VIII. Other Business**

**IX. Adjournment**