

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

December 6, 2023

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

- Regular Board Meeting – November 15, 2023

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bittle)*

- November Calls per District
- Status reports
 - Chiefs' notes – see attached informational sheet
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – FF Jones)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E Ortiz)

Administrative Chief Report – *Informational Item (Barrett)*

F-1 - **January 2024 Board Meeting date change** – *Action Item* – (Barrett)

Chief Barrett will inform the Board that due to the Governor and State Legislation holding the emergency session mid-November and the result is lowering of the Property Tax Assessment Rate for 2024 – the Fire District will not receive the final budget figures from the County Assessor until on or around December 20, 2023. The deadline for reporting the final budget is Wednesday, January 10, 2024, and the Fire District can email the budget sheets to the County and DOLA. As a result of these changes, staff is requesting the January Board meeting to be held on Tuesday, January 9, 2024, instead of Wednesday, January 17, 2024.

Recommended motion”...to hold the January 2024 Board of Directors meeting on Tuesday, January 9, 2024, at 3:00 pm.....”

F-2 - Part-time Fire Instructor position description – Action Item – (Bittle)

Chief Bittle informed the Board at the November meeting that he created this position description to assist the Fire Instructor with the Fire Academy so that all of the teaching doesn't fall on one person. He is requesting this position to be approved on the second and final reading.

Recommended motion"...to approve the Part-time Fire Instructor position description on the second and final reading...."

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment