

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

October 18, 2023

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

- Regular Board Meeting – September 20, 2023

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bittle)*

- September Calls per District
- Status reports
 - Chiefs' notes – see attached informational sheet)
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – D/E Hall)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E Ortiz)

Administrative Chief Report – *Informational Item (Barrett)*

- Will inform the Board that the ESA (Emergency Services Agency) has decided to forgo anymore Grant awards, therefore, the Fire District will not receive the grant we applied for earlier in the year.

F-1 - **2024 Budget** – *Action Item (Barrett)*

Colorado Statute requires that the Budget Officer submit the proposed 2024 budget to the Board by October 15th. The proposed Budget was delivered to the Board of Directors on Friday, September 29, 2023. Upon receipt of the proposed budget the Board must publish the “Notice of Budget” setting a date and time for public comment on the proposed budget.

Recommended motion “... to acknowledge receipt of the proposed 2024 budget. To set and publish a public hearing as required by Colorado Statute for November 15, 2023, at the Board of Directors meeting. To set the date of December 6, 2023, at 3:00 pm for the Board of Directors meeting to adopt the final budget....”

F-2 - Volunteer Position Descriptions Update – Action Item – (Bittle)

Chief Bittle informed the Board at the September meeting that with the addition of the S212 Wildland Fire Chainsaw certification requirement that was added to the Driver/Engineer’s Job Description, it now needs to be added to the Volunteer Position Descriptions. Instead of printing off all of the Position Descriptions, below is the list of positions that the requirement will be added to:

Volunteer Assistant Fire Chief
Volunteer Captain
Volunteer Lieutenant
Volunteer Lieutenant in Training
Volunteer Firefighter
Volunteer Recruit

Recommended motion”...to approve the six (6) Volunteer Position Descriptions update to include the S212 Wildland Fire Chainsaw certification requirement on the second and final reading....”

F-3 - CE2 Career Employee Compensation Policy Update – Action Item – (Bittle)

Chief Bittle informed the Board at the September meeting that due to the inflation factors over the last few years, he feels a 3% COLA raise is not enough to help cover the employees’ cost of living. He would like the policy to be changed to be more in line with the actual COLA budgeted number so the employees have a sufficient raise to combat inflation.

Recommended motion”....to approve the CE2 Career Employee Compensation Policy Update on the second and final reading.....”

F-4 - D-18 Purchase, Use and Storage of Hazardous Materials on Fire District Property Policy – Action Item – (Bittle)

Chief Bittle will inform the Board that staff has created this policy to prevent the Fire District from incurring a cost to dispose of any hazardous materials. Chief Bittle will be able to explain more in the meeting and is requesting this policy to be approved on the first reading.

Recommended motion”...to approve the D-18 Purchase, Use and Storage of Hazardous Materials on Fire District Property Policy on the first reading.....”

F-5 - D-8 Infection Control Policy Update – Action Item – (Bittle)

Chief Bittle will inform the Board that staff has recently updated this policy to remove some outdated medical practices and to remove the requirement that the Fire District provide Influenza Vaccines and TB testing. Staff is requesting this policy update on the first reading.

Recommended motion”....to approve the D-8 Infection Control Policy Update on the first reading.....”

F-6 - RESOLUTION NO. 2023-001 IN OPPOSITION TO THE STATEWIDE PROPOSAL, PROPOSITION HH – *Action Item* (Board)

Chief Bittle will explain to the Board that he would strongly recommend the Board of Directors to approve the enclosed resolution to oppose Proposition HH.

Recommended motion”....to approve Resolution NO 2023-001 In opposition to the Statewide Proposal Proposition HH....”

F-7 - RESOLUTION NO. 2023-002 FDIC TRAINING BUDGET – *Action Item* – (Bittle)

At the September Board of Directors meeting Chief Bittle requested the raise that the Board was going to give him be put into a FDIC Training Budget to send several employees and volunteers to the annual conference. Staff is requesting the Resolution to be approved at this meeting.

Recommended motion”....to approve Resolution No. 2023-002 FDIC Training Budget.....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment