

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

August 16, 2023

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

- Regular Board Meeting - July 19, 2023

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bittle)*

- July Calls per District
- Status reports
 - Chiefs' notes – see attached informational sheet)
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Training (responsibility assigned to – Chief Bittle)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - Gear (responsibility assigned to – D/E Hall)
 - EMS (responsibility assigned to D/E Bosch)
 - Wildland (responsibility assigned to D/E Ortiz)

Administrative Chief Report – *Informational Item (Barrett)*

- Will remind the Board that at the September Board meeting they will be doing Fire Chief Bittle's annual employee evaluation. The current form was given to the Board in this month's packets for use.

F-1 – D-4 Training and Testing Policy Update – *Action Item – (Bittle)*

Chief Bittle informed the Board at the July Board meeting that he and Lt. Bosch have updated this policy and is now requesting the policy to be approved on the first reading.

Recommended motion”....to approve the D-4 Training and Testing Policy Update on the first reading....”

F-2 - CE-2 Career Employee Compensation Policy Update – Action Item – (Bittle)

Chief Bittle informed the Board at the July Board meeting that staff has updated this policy to include Juneteenth Day as a Federal Holiday. There was a correction to this updated policy and now staff is requesting it to be approved on the second and final reading.

Recommended motion”...to approve the CE-2 Career Employee Compensation Policy Update on the second and final reading....”

F-3 D10 Wildland Response Policy Update – Action Item – (Bittle)

Chief Bittle informed the Board at the July Board meeting that he has updated this policy and explained his reasons for updating the policy.

Recommended motion”...to approve the D10 Wildland Response Policy Update on the second and final reading.....”

F-4 Driver / Engineer Job Description Update – Action Item – (Bittle)

Chief Bittle will inform the Board that since he has added that all Career employees need to be S212 Wildland Fire Chainsaw certification, this requirement needs to be added to the job description as well.

Recommended motion”...to approve the Driver / Engineer Job Description Update on the first reading....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment