

**MINUTES OF THE BOARD OF DIRECTORS
OF
STRATMOOR HILLS FIRE PROTECTION DISTRICT**

The regular monthly meeting of the Board of Directors for the Stratmoor Hills Fire Protection District was held pursuant to notice at 3:57 p.m. on June 19, 2023

Board Members present: President Robert Colgrove, Vice-President James Pesicka, Secretary/Treasurer John Willcox, Director Cindy Dent, and Director Richard Dull. District Personnel present: Fire Chief Shawn Bittle and Administrative Chief Dottie Barrett.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Pesicka/Willcox) to approve the Board meeting minutes for May 17, 2023. The motion passed unanimously with all Directors voting.

Approval of Agenda

It was moved and seconded (Pesicka/Willcox) to approve the agenda as published. The motion passed unanimously with all Directors voting.

Public Comment

Unfinished Business

Fire Chief Report –

- May Calls per District –
- Status reports
 - Chiefs' notes –
 - The Colorado State Patrol donated five (5) used 800 MHz Mobile Radios to us with antennas, cables etc.
 - Apparatus - (responsibility assigned to – D/E Patalano)
 - Engine 410 (new) – On Thursday, June 29th – Chief Bittle, Bob Colgrove, John Ortiz and Brad Aragon are going to Fort Collins to see the progression of the new truck.
 - Engine 414 had a filter replaced and during the inspection it was determined that the truck is losing coolant. Due to no coolant being discovered on the ground – there are several possibilities as to where the coolant is going and that is being investigated. Also, a microscopic leak was found in the radiator that was purchased last year.
 - Discussion took place regarding possibly selling Engine 414 once the new Engine 410 comes in. Chief informed the Board that he is crunching numbers with Brimley Mountain Fire Apparatus Company and waiting to see what they could get us for Engine 414 and then use that money to purchase

- another new truck. More information will be forthcoming later.
 - Utility Truck 451 – SOCO installed a toolbox that contains Wildland tools for our use.
 - Utility Vehicle 452 – the brakes, rotators and tires have been replaced.
 - Training (responsibility assigned to – Chief Bittle)
 - Training continues to go well – recently the department had a special class last weekend called D.O.C.U.M.E.N.T. The subject was how to write a good patient care report and the class was well received and attended by all Department members and several members from other agencies.
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Chief Bittle)
 - The recruits continue to do great and recently took their Unit 2 Exam for Firefighter I and all of the recruits passed their exam.
 - Recruit Justin Williams advised us on June 15th that he has accepted a position with the Memphis Fire Department and has resigned and moved to Memphis.
 - Graduation is set for Saturday, September 9th at a location TBD.
 - Gear (responsibility assigned to – D/E Hall)
 - EMS (responsibility assigned to D/E Bosch)
 - Unfortunately, we have had two (2) Cardiac Arrest's this week – hope this trend doesn't continue!
 - Wildland (responsibility assigned to D/E Ortiz)

Administrative Chief Report – Informational Item (Barrett)

Nothing to report.

Mule Train Fire Protection Contract

Chief Barrett informed the Board that the Al-Kaly Mule Train located at 3415 Janitell Rd, Colorado Springs, CO 80906 has chosen to renew their Fire protection contract with the department. Mr. Allan Ake has been notified of the charges of \$702.21 due and has already submitted a signed notarized copy of the contract for signatures. It was moved and seconded (Pesicka/Willcox) to approve the Mule Train Fire Protection Contract and allow the President and Secretary to sign the contract. The motion passed unanimously with all Directors voting.

Pikes Peak State College Contract

Chief Barrett informed the Board that James Gellenbeck of Pikes Peak State College (PPSC) has submitted a new 5-year Intergovernmental Contract with Pikes Peak State College. The increase for 2023 is approximately 9.3% and the District will receive \$73,916.84 for the year payable per quarter of \$18,479.21. It was moved and seconded (Pesicka/Willcox) accept the Intergovernmental Contract for Fire and EMS

Protection with PPSC and allow the President to electronically sign said contract. The motion passed unanimously with all Directors voting.

Fraze Construction Fire Protection Contract

Chief Barrett informed the Board that Mr. Jeremy Frazee of Frazee Construction located at 2875 E. Las Vegas, Colorado Springs, CO 80906 has requested a Fire protection contract with the department. Mr. Frazee has been notified of the charges of \$5,179.59 due and has already submitted a signed notarized copy of the contract for signatures. It was moved and seconded (Pesicka/Willcox) to approve the Frazee Construction Fire Protection Contract and allow the President and Secretary to sign the contract. The motion passed unanimously with all Directors voting.

V-9 Volunteer Member / Recruit Annual Stipend Policy Update

Chief Barrett informed the Board at the May meeting that this policy needed to be updated with the current stipend figures and clarification of wording so that the Volunteers know exactly what they are receiving and why. The draft copy was amended and now staff is requesting this policy to be approved on the second and final reading. It was moved and seconded (Pesicka/Willcox) to approve the V-9 Volunteer Member / Recruit Annual Stipend Policy update on the second and final reading. The motion passed unanimously with all Directors voting.

D-6 Uniform Policy Update

Chief Bittle informed the Board at the May meeting that he had made numerous changes to this policy. The draft copy was amended and now staff is requesting this policy to be approved on the second and final reading. It was moved and seconded (Pesicka/Willcox) to approve the D-6 Uniform Policy Update on the second and final reading. The motion passed unanimously with all Directors voting.

B-2 Reimbursement for Traffic Accident & Out-of-District Emergencies Policy Update

Chief Bittle informed the Board at the May meeting that he has updated this policy and would like the policy approved on the second and final reading. It was moved and seconded (Pesicka/Willcox) to approve the B-2 Reimbursement for Traffic Accident & Out-of-District Emergencies Policy Update on the second and final reading. The motion passed unanimously with all Directors voting.

B-7 Official Letter of Reference or Recommendation from the Stratmoor Hills Fire Protection District Policy

Chief Bittle informed the Board at the May meeting that he has created this policy and after discussion the draft copy was amended, staff is now requesting this policy to be approved on the second and final reading. It was moved and seconded (Pesicka/Willcox) to approve the B-7 Official Letter of Reference or Recommendation from the Stratmoor Hills Fire Protection District Policy on the second and final reading. The motion passed unanimously with all Directors voting.

Financial Reports

The May check register report where the taxes and employee retirement (Electronic Funds Transfers (EFT)) payments are highlighted was enclosed for the Directors' review. It was moved and seconded (Pesicka/Willcox) to approve the financial reports as presented for the District for the month of May 2023, subject to audit. The motion passed unanimously with all Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

Executive Session

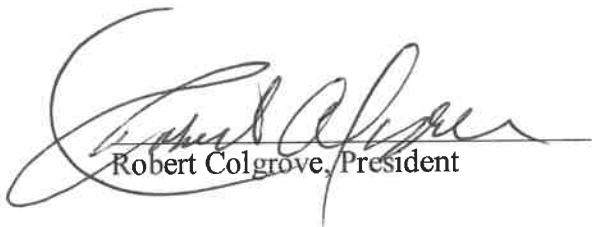
Other Business

- Chief Bittle informed the Board that for next year's Fire Academy, the Department will require the participants to pay \$2,000.00 to attend. Chief explained that out of the last two (2) recruitment classes, more than fifty (50%) percent of the recruits have received their certificates and then left for paid positions at other departments. Chief feels that is unfair to Stratmoor Hills Fire Department and he feels that if an individual has to pay to attend the Academy, they may be willing to stay with the department for at least 2-3 years. Chief and Dottie have been working up payment plan options and Chief is working with ENT for the participants to get personal loans to help pay for the class. Further discussion took place regarding having the volunteer recruit sign an agreement/contract that states if they stay with the Department for 2-3 after they finish the Academy, they can possibly get some money back. More discussion will take place the closer it gets to the next Fire Academy.

Adjournment

It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on July 19, 2023, at 2160 B Street, Colorado Springs, CO 80906.

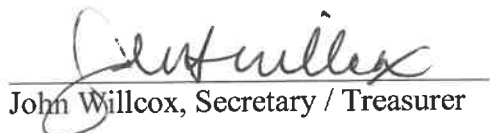
As there was no further business to come before the Board, the meeting was adjourned at 4:39 pm. (Pesicka/Willcox)



Robert Colgrove, President



James Pesicka, Vice-President



John Willcox, Secretary / Treasurer



Cindy Dent, Board Director



Richard Dull, Board Director