

# STRATMOOR HILLS FIRE PROTECTION DISTRICT

## Board Meeting Agenda

January 18, 2023

3:00 p.m.

### I. Approval of Previous Board Meeting Minutes

December 7, 2022 –

### II. Approval of Agenda

### III. Public Comment

### IV. Unfinished Business:

### V. New and Miscellaneous Business:

#### **Fire Chief Report** – *Informational Item (Bittle)*

- December Calls per District
- Status reports
  - Chiefs' notes – see attached informational sheet
  - Apparatus - (responsibility assigned to – D/E Patalano)
  - Training (responsibility assigned to – Chief Bittle)
  - Inspections (responsibility assigned to – Mark Stanwood)
  - Recruiting (responsibility assigned to – Chief Bittle)
  - Gear (responsibility assigned to – D/E Hall)
  - EMS (responsibility assigned to D/E Bosch)
  - Wildland (responsibility assigned to D/E Ortiz)

#### **Administrative Chief Report** – *Informational Item (Barrett)*

- The 2023 Budget with budget message and associated paperwork has been filed with the County Assessor and the Colorado Department of Local Affairs. This information can be found at [www.colorado.gov/pacific/dola](http://www.colorado.gov/pacific/dola) under local government.
- The Notice containing contact information for the Fire District, along with the times and locations designated for the regularly scheduled meetings will be submitted to the SDA, DOLA and the District Website for posting.
- The 2022 Audit has been scheduled for Tuesday, January 31, 2023, with Melissa Sainz and Tom Sistare. Hopefully, he will be able to present the Audit report at the March Board meeting.

**F-1 – 2023 Official Meeting place/time and Posting Places – *Action Item* (Barrett)**

To set the official meeting place/time and posting places for notices of district meetings for 2023.

Recommended motion....” to approve the designation of the location, dates and time of the 2023 regular Board Meetings at the Stratmoor Hills Fire Department, 2160 B Street in El Paso County on the third Wednesday of each month at 3:00 p.m. except for the December meeting which will be held on December 6, 2023, at 3:00 p.m. The annual Budget Workshop will be on October 11, 2023. All required District notices will be prominently posted at the Stratmoor Hills Fire Department, the Stratmoor Hills Water District office at 1811 B Street and the Stratmoor Hills Elementary School at 200 Loomis Avenue.”

**F-2 – Approval of Resolution No. 2023-01 – *Action Item* (Barrett)**

The Board must appoint a Designated Election Official (DEO) for the May 2023 Board of Directors Election at this time and staff is recommending Dorothy R. (Dottie) Barrett be appointed the DEO.

Recommended motion....” To adopt Resolution No. 2023-01 to appoint Dorothy R. (Dottie) Barrett as the Designated Election Official (DOE) for the May 2, 2023, Election.”

**F-3 – Approval of Resolution No. 2023-02 – *Action Item* (Barrett)**

The regular election of the eligible electors of the District shall be held on May 2, 2023, between the hours of 7:00 A.M. and 7:00 P.M. in accordance with Uniform Election Code. At the time, three (3) Directors will be elected to serve a four-year (4) term.

Recommended motion “... to adopt Resolution No. 2023-02 to conduct a Board of Directors Election on May 3, 2022, to elect three (3) Directors that will serve a four-year (4) term for the Stratmoor Hills Fire Protection District.”

**F-4 - CE-1 Career Employee Working Conditions Policy Update – *Action Item* (Bittle)**

Chief Bittle informed the Board at the December meeting that he has clarified the wording in the Shift Swap section.

Recommended motion”....to approve the CE-1 Career Employee Working Conditions Policy Update on the second and final reading....”

**VI. Financial Reports**

**VII. Executive Session**

**VIII. Other Business**

**IX. Adjournment**