

# Stratmoor Hills Fire Protection District Policy

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**Number:** D 4

**Date Issued:** November 30, 2005

**Revised:** October 17, 2018

**Date Effective:** January 1, 2019

**Subject:** TRAINING and TESTING

**Purpose:** The purpose of the following procedure is to provide a well trained and certified firefighting and EMS force to serve the public.

## **Procedure:**

### **Section 1. Hazard Awareness and Prevention Training**

- 1.1 All career line personnel are trained to the minimum of Colorado Division of Fire Prevention and Control certified FF I, Driver/Operator and EMT-B. All volunteer personnel are trained to the Stratmoor Hills Volunteer membership requirements.
- 1.2 Loss prevention training is conducted by the Department as a part of the employees/members continuing education. The Department conducts ongoing training addressing current problems and seasonal training (winter driving, dry weather precaution, etc.), and other training, addressing health issues; correct lifting procedures, stress relief skills, and other health related issues. All employees/members are encouraged to attend related classes conducted by other agencies.

### **Section 2. Safety Training**

- 2.1 Safe operating practices will be taught as an integral part of all training classes conducted by the Stratmoor Hills Fire Department.
- 2.2 All personnel will sign an attendance sheet after participating in a class. Such attendance sheet will also contain the name of the instructor, date, location of the class, and class subject(s).

### **Section 3. EMT Training Requirements**

- 3.1 Each EMT authorized by the Department's Physician Advisor to perform as an EMT-B or higher must attend medical in-service sessions by any approved method of the physician advisor to maintain their required CEU's. Employees are responsible to ensure they have all required training to maintain the required EMS certifications for their job position.

### **Section 4. Testing Standards**

- 4.1 To adequately evaluate our training and the skill set of the department employees/members; all testing will meet the requirements and standards set forth by the Colorado Division of Fire Prevention and Control.

### **Section 5. Shift Employees and Thursday Evening Department Training**

- 5.1 On duty shift employees are responsible for the overall management of the Thursday evening department training. This includes instructing, training supplies, training content or any other area related to the training.
- 5.2 Off duty employees do not need to attend the Thursday evening department training but should make up training subject matters within seven (7) days prior or after the Thursday training. A record of the on-shift training shall be turned in to the Administrative Chief. Employees are responsible to ensure they have all required training to maintain the required fire/rescue/HAZMAT certifications for the job position.
- 5.3 Any off-duty employee may attend a Thursday night training at their desire, however they will not be compensated.
- 5.4 Training made mandatory by the Fire Chief or Administrative Chief shall be compensated.