

# Stratmoor Hills Fire Protection District Policy

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**Number:** D 10

**Date Issued:** May 2, 2013

**Revised:** November 13, 2020

**Date Effective:** December 9, 2020

**Subject:** Wildland Response

**Purpose:** To ensure an opportunity for Career and Volunteer members to experience Wildland incidents and to help our Nation while maintaining proper District staffing levels. A signed copy of this policy will be retained in the Career or Volunteer Member's personnel file and resigned each year when the CRRF agreement with the State is resigned.

**Scope:** To all career and volunteer fire members wishing to deploy with SHFD equipment listed or shown in accordance with the Colorado Division of Fire Prevention and Control (CRRF) agreement.

- All equipment on the Colorado Division of Fire Prevention and Control (CRRF) agreement, using Resource Ordering and Status System (R.O.S.S.) has to show a status of available or unavailable for service. It is the goal of the department to have our equipment showing available and ready for dispatch as often as possible.
  - After Pueblo Dispatch has notified us of an assignment our truck and crew must be en-route to the assignment within two (2) hours. The Chief Officer or his designee will ask Pueblo Dispatch if we can bring a trainee (if one is available) upon getting dispatched.
    - A Type 6 engine crew is minimally staffed with 3 people.
      - Brush Truck 441
    - A Type 1 engine crew is minimally staffed with 3 people.
      - Engine 410/414
    - The Chevy pickup will be available for a Fireline EMT/Paramedic assignment made up of 1-2 people depending on Pueblo Dispatch.
    - A 4-wheel drive vehicle will be available for single resource deployment.
  - Vehicle mileage must be recorded upon leaving the station and upon returning to the station from the deployment.
  - If an individual of another department is used for the deployment to fill a seat on the truck, that individual's department will be responsible for their billing with the state and providing their pay.

## **Deployment Requirements: Personnel Qualifications**

- Current Red Card for qualified or trainee position.
- Successfully pass the Wildland Pack Test once a year and the RT-130.
- Be available for a minimum of 18-day deployment (14 days work/4 days travel).
- Be able to be at the station within one hour (1) of being notified of an assignment, packed and ready.
- Be a full member of the department in good standing.

There are up to four seats available on a deployment. One seat must be filled by a qualified Engine Boss. One seat must be filled by an SHFD member that is qualified and cleared to drive and pump SHFD vehicles, with approval of the Fire Chief or designee. The remaining seats can be filled by anyone that meets the appropriate requirements, whether they are a member of SHFD or another department. If an EMT deployment is requested, that person must be filled by a member cleared to drive the pick-up truck.

## **Deployment Board**

The deployment board will be managed by the Chief or his designee. The purpose of the deployment board is to track personnel who wish to and who have been deployed. This will be done to keep all deployments fair. In order to be deployed for an EMT (single resource) you must have been deployed at least once in order to have some knowledge and experience of how a deployment works.

### **Adding your name to the board:**

- Have the Chief or his designee put your name on the “available” list on the deployment board.
- The Chief or his designee will make sure you have been made available in R.O.S.S.
- There will be 1 Engine Boss, 1 cleared person to drive, 1 firefighter, and the other seat(s) will be filled as needed.
- Preference will be given to individuals in trainee positions.
- If we have multiple Engine Bosses, they will also be placed on the available board for rotation.

### **Keeping your deployment status up to date:**

- Keeping your status, available or non-available, is ***YOUR RESPONSIBILITY***.
- If your status changes to non-available staff must notify Chief or his designee so that changes can be made to the deployment board. Staff must also notify Chief or his designee of the dates they are available.
- Failing to do this will result in skipping one full rotation.

### **Getting dispatched:**

- Department paging will be used to notify you that we have been dispatched. You will have five (5) minutes to respond to this page by calling the station and speaking with the on-duty staff.

- If you have not responded to the page, we will try calling you one (1) time via telephone using the phone numbers on the department roster. If we do not speak with you, we will move on to the next person on the list. Make sure the Department roster has multiple correct phone numbers to try to get a hold of you. After you are called; you will have one (1) hour (60 minutes) to get to the station, packed and ready. If you cannot be contacted, your name will be placed at the bottom of the list.
- After you get to the station, you will have half an hour (30 minutes) to check the truck, other equipment, and be ready to leave.

### **On Deployment:**

While on deployment your name will be moved to the "on deployment" column, then moved to the "been deployed" once you have returned. You may status yourself "available" at any time after your return and will be placed at the bottom of the available list. The engine boss, or senior person on the truck, is required to contact the Fire Chief every 2-3 days by phone /text /or email to provide a status update of the crew and apparatus.

### **Packing for a deployment:**

- Get suggested list of items to be packed for 18 days. (see attached list)
- Have your bags packed and ready at all times.
- Check all PPE for readiness.

### **Career Staff Reimbursement:**

Staff that deploy will receive their normal pay as scheduled. Any overtime accrued while on deployment will be paid out once the state receives the paperwork and approves the reimbursement packet. Staff will be paid at the highest rate either base pay or wildland pay.

### **Back fill**

Backfill applies to the Career staff backfilling for other Career staff. The backfill rate will be reimbursed the following pay period. Backfill for a Career staff member can only be performed by a current fulltime, volunteers and part-time employee. Backfill shifts will be first offered to full time staff, second to volunteers and third to reserve drivers.

Volunteers deploying must get all of their scheduled shifts covered by other volunteers prior to leaving. All volunteer shifts will be backfilled by other volunteers trained at or above deployed volunteers training level for that shift (FF / EMT). Volunteers backfill shifts are not paid compensated shifts but are available for the department stipend.

### **Volunteer Reimbursements for Deployments**

Volunteer reimbursements will be based on the Colorado State Annual Personnel Resource list for that calendar year. A W-4 and I-9 paperwork must be completed and submitted to the Department bookkeeper at the beginning of the wildland season (February). Volunteer Reimbursements will be paid by the department when submitted paperwork for that deployment is approved by the state.

I, the undersigned, have read, understand, and agree to the above Wildland rules and regulations and a copy will be retained in my personnel file.

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Firefighter / EMT

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Date

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Fire Chief

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Date