

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

April 17, 2019
3:00 p.m.

I. Approval of Previous Board Meeting Minutes

Regular Board Meeting of March 20, 2019 -

Special Board Meeting of April 3, 2019 –

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Anstine)*

- Annual Alarms by month
- March Calls per District
- Status reports
 - Chiefs notes – see attached informational sheet
 - Apparatus - (responsibility assigned to – Driver Aragon)
 - Training (responsibility assigned to – Driver McDaniels)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Karen Howard)
 - Gear (responsibility assigned to – Driver Bosch while Driver Erlandson is on leave)
 - EMS (responsibility assigned to Driver Moscoso)

Administrative Chief Report – *Informational Item (Barrett)*

- The LED Lights have been ordered and upon delivery Chief Barrett will receive a call about the installation date and CSU (Colorado Springs Utilities) will come out and do a pre-install inspection and upon the final installation, they will come back out and do a post-install inspection. After the payment has been made and all related paperwork is submitted, then CSU will determine the rebate.

F-1 **D-16 Career Employees and Volunteer and Recruit Members Fund-Raising – Action Item** – *(Anstine/Barrett)*

Chief Anstine will inform the Board of Directors that he has combined CE-7 Career Employees Fund-Raising for Charitable Purposes Policy and V-9 Volunteer Member/Recruit Fund-Raising for Charitable Purposes Policy into one (1) Department policy regarding fund raising. Chief Anstine is requesting the Board approve the new department policy D-16 and void the CE-7 and V-9 policies on the first reading.

Recommended motion....” D-16 Career Employees and Volunteer and Recruit Members Fund-Raising Policy and remove CE-7 and V-9 policy on the second and final reading....”

F-2 – D-9 Mutual Aid Response Policy Update– *Action Item* – (Anstine/Barrett)

Chief Anstine will inform the Board of Directors that he has updated this policy from a Wildland Mutual Aid Response to a Mutual Aid Response Policy. He changed the policy to encompass all Mutual Aid Responses, not just Wildland Fires.

Recommended motion....”to approve the D-9 Mutual Aid Response Policy update on the second and final reading....”

F-3 - D-10 Wildland Deployment Policy Update – *Action Item* – (Anstine/Barrett)

Chief Anstine will inform the Board of Directors that he has update this policy in several areas that will be easier for personnel to respond for Wildland Deployments.

Recommended motion....”to approve the D-10 Wildland Deployment Policy Update on the second and final reading....”

F-4 – A-1 Board of Directors Policy Update – *Action Item* – (Cooper)

Chairperson Cooper presented this to the Board Directors and staff at the March meeting and informed all that she had made numerous changes to the policy. Discussion regarding what information the Directors was looking for on the monthly reports took place and it was decided to table this matter until the April meeting. Chairperson Cooper will present and discuss the changes at this meeting and is requesting those changes be approved on the first reading.

Recommended motion”....to approve the A-1 Board of Directors policy updates on the first reading....”

F-5 - 2019 Employee Health Plan Renewal - *Action Item* (Barrett)

Chief Barrett will inform the Board that the Employee Health Insurance is due for renewal on May 1, 2019 and has included a spreadsheet with the renewal and cost for the Insurance policies that are offered to the paid staff.

Recommended motion “....to approve the District’s Health Insurance Plan renewal effective May 1, 2019....”

F-6 - SDA Workshop – *Informational Item* (Barrett)

Chief Barrett will inform the Board of Directors that the annual SDA Board of Directors workshop is scheduled for Thursday, June 20, 2019 and it is the Fire Departments turn to pay for those members wishing to go. Chief Barrett will request a head count so that she may get the registration done.

F-7 - Pick-up Truck conversion – *Action Item* (Anstine)

Chief Anstine will inform the Board that at a prior meeting there was a short discussion about placing a Wildland Firefighting 300-gallon skid unit on the back of the department's 2005 Chevrolet pick-up truck. Chief Anstine was requested to research the weight, cost and aspects of this project and will now present his findings.

Recommended motion "...to approve option of installing a 100-gallon tank on the Unit 450 with a small 32-GPM pump and other miscellaneous supplies not to total \$670.00 as presented...."

F-8 - Dispatch Services Update – *Informational Item* (Anstine)

Chief Anstine will give an update on the Dispatch Services.

VI. Financial Reports

VII. Executive Session

Recommended motion "... to enter into executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f)."

Members of the public not participating in the executive session will leave the room.)

Recommended motion "... to exit from executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f)."

VIII. Other Business

IX. Adjournment