

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

May 16, 2018

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

April 13, 2018 Special Executive Board Meeting -

April 18, 2018 Regular Board Meeting –

April 21, 2018 Special Board Meeting -

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Bullard)*

- Annual Alarms by month
- April Calls per District
- Annual Alarms by year
- Status reports
 - Apparatus - see attached informational sheet
 - Training (responsibility assigned to – Driver McDaniels)
 - Inspections (responsibility assigned to – Driver Gates)
 - Recruiting (responsibility assigned to – Driver Aragon)
 - Gear (responsibility assigned to – Driver Erlandson)
 - EMS (responsibility – Driver Steiner)

Administrative Officer Report – *Action Item (Barrett)*

- Dottie Barrett will request the Board of Directors change the July 18, 2018 Board of Directors meeting to July 25, 2018 due to her pending vacation for July 16 thru 20, 2018. She is requesting the change so that the new Fire Chief doesn't have to handle his first Board meeting alone.

Recommended motion”to move the July 18, 2018 Board of Directors meeting to July 25, 2018....”

- Vehicle Values – Dottie Barrett will explain to the Board of Directors that after meeting with Kathy Francis from SDA and Kathy explained how vehicles usually are valued – the enclosed table of values were decided upon for our current fleet. We will add the new truck later and the premium will increase from what is reported on the enclosed table.

Recommended motion”to accept the enclosed Vehicle values as presented....”

F-1 - Swearing in of Board Members - *Action Item* (Barrett)

Dottie Barrett will swear in the newly elected Board members Dianne Cooper and Howard Swain.

F-2 - Election of Board Members - *Action Item* (Board Members)

The Board currently needs to elect a Chairperson, Vice Chairperson, and Secretary / Treasurer of the Board of Directors.

Recommended motion” ...to elect _____to Chairperson, elect _____to Vice Chairperson and to elect _____Secretary / Treasurer of the Board of Directors.

F-3 - Bank Resolution - *Action Item* (Barrett)

Dottie Barrett will inform the Board of Directors that with the one (1) new Board member, it is required to add him to the Bank Account and remove the exiting Board Member.

Recommended motion....”to adopt the bank resolution authorizing the new Board member to sign checks and transfer funds....”

F-4 - Fire Truck Candidates Presentation – *Informational Item* (Bullard)

Chief Bullard will present to the Board of Directors the Fire Trucks he has selected for possible purchase.

F-5 - Expenditures requested between Board meetings – *Action* (Barrett)

On April 26, 2018, Dottie Barrett requested and received approval from the following Board Members (Cooper, Mosher and Kasameyer) for the expenditure of \$7600.00 for the asphalt paving and sealing of the parking lot with excess asphalt from Action Paving, LLC.

F-6 - MDA Award Presentation – *Informational Item* – (Aragon)

D/E Aragon will present an MDA Award.

F-7 - Full-time Temporary Driver / Engineer Job Description – *Action Item* (Barrett)

Dottie Barrett will inform the Board of Directors that staff has created a Full-time Temporary Employee position and job description so that the Fire District is able to employ an individual to replace a Driver / Engineer when out on long term disability.

Recommended motion” ...to approve the Full-time Temporary Driver / Engineer Job Description on the first reading....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment