

MINUTES OF THE BOARD OF DIRECTORS
OF
STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors of the Stratmoor Hills Fire Protection District was held pursuant to notice at 17:50 p.m. on June 27, 2018 at 2160 B Street, Colorado Springs, CO 80906. Board Members present: Dianne Cooper, Howard Swain, Gretchen Kasameyer, Joann Sanderson and Thomas Wehrkamp. District Personnel present: Darin Anstine; Fire Chief for the District, Dottie Barrett; Administrative Chief for the District and Ethan Grimes; Volunteer for the Fire District.

Approval of Previous Board Meeting Minutes

It was moved and seconded (Kasameyer/Swain) to approve the Board meeting minutes for the May 16, 2018 as submitted. The motion passed unanimously with the four (4) members Board of Directors that were in attendance voting. Director Wehrkamp was excused from that meeting.

It was moved and seconded (Kasameyer/Swain) to approve the special Board meeting minutes for the May 30, 2018 as submitted. The motion passed unanimously with the four (4) members Board of Directors that were in attendance voting. Director Wehrkamp was excused from that meeting.

Approval of Agenda

It was moved and seconded (Kasameyer/Wehrkamp) to approve the agenda as published. The motion passed unanimously, with all the members of the Board of Directors voting.

Public Comment

Unfinished Business

New and Miscellaneous Business

Fire Chief Report

- Annual Alarms by month
- May Calls per District
- Annual Alarms by year
- Status reports
 - Apparatus - see attached informational sheet
 - Training (responsibility assigned to – Driver McDaniels)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Karen Howard)
 - Gear (responsibility assigned to – Driver Erlandson)
 - EMS (responsibility –
- Chief Anstine gave a supplemental report of activities that have taken place since he was sworn in and his plans for future meetings.
- Chief Anstine informed the Board of Directors that a representative from HME will be out on Thursday, June 28, 2018 at 10:40 with a DEMO truck to show and all personnel are invited to come down and look the truck over. He

is in the process of the 412-replacement program and wants all interested parties' opinions.

Administrative Officer Report

- Dottie informed the Board of Directors that the roof sustained some damage from the hail storm of June 13, 2018 and Total Roofing came out to inspect the roof and determined it was silicone on several edges that had split open – they resealed it all for us for free.
- The Insurance Inspector came out and checked out the roof and vehicle 470 (hood and roof) for hail damage. 470 will need a new hood and roof and staff is currently awaiting the ESA (Elite Auto Salon) to come out and take a look at it for repairs.
- Dottie Barrett informed the Board of Directors that she will be gone July 14-21, 2018 for vacation.
- The painting of the building has been completed and there was no damage to the painting from the hail storm.

Mule Train Fire Protection Contract

Dottie Barrett informed the Board the Al-Kaly Mule Train located at 3415 Janitell Rd, Colorado Springs, CO 80906 is willing to contract for another year with the department for Fire Protection. Allan Ake has already signed and delivered next year's contract and submitted his check for approval. It was moved and seconded (Kasameyer/Sanderson) to approve the Mule Train Fire Protection Contract and allow the President and Secretary to sign the contract. The motion passed unanimously, with all the members of the Board of Directors voting.

Pikes Peak Community College Contract

Dottie Barrett informed the Board that Rockie Hurrell of Pikes Peak Community College (PPCC) has submitted the 5th year renewal of the 5-year Intergovernmental Contract with Pikes Peak Community College with an increase of 3.4% increase for this year and our total will be \$58,799.82 for the yearly fee payable August 1, November 1, February 1 and May 1 of each year in the amount of \$14,699.95. It was moved and seconded (Wehrkamp/Kasameyer) to accept the Intergovernmental Contract for Fire and EMS Protection with PPCC and allow Chairperson Dianne Cooper to sign said contract. The motion passed unanimously, with all the members of the Board of Directors voting

Expenditures requested between Board meetings

On May 17, 2018, Dottie Barrett requested and received approval from the following Board Members (Cooper, Swain and Sanderson) for the expenditure of \$3000.00 for a 2006 Ford Expedition Command Vehicle that Fire Chief Darin Anstine used at his previous employer and the City of Fountain sold to the Fire District. It was moved and seconded (Wehrkmap/Sanderson) to approve the purchase of a 2006 Ford Expedition Command Vehicle for \$3,000.00. The motion passed unanimously, with all the members of the Board of Directors voting.

On Tuesday, June 5, 2018, Dottie Barrett requested and received approval from the following Board Members (Cooper, Wehrkamp and Swain) for the expenditure of \$1,101.80 for the Turbocharger for vehicle 425. It was moved and seconded (Kasameyer/Wehrkamp) to approve the purchase of 425's Turbocharger. The motion passed unanimously, with all the members of the Board of Directors voting

Full-time Temporary Driver / Engineer Job Description

At the May Board of Directors meeting Dottie Barrett informed the Board that staff created a Full-time Temporary Employee (FTE) position and job description so that the Fire District is able to employ an individual to replace a Driver / Engineer when out on short and long-term disability. It was approved on the first reading and staff is requesting that the job description be approved on the second and final reading. It was moved and seconded (Wehrkamp/Sanderson) to approve the Full-time Temporary Driver / Engineer Job Description on the second and final reading. The motion passed unanimously, with all the members of the Board of Directors voting

Fort Carson IGA

Dottie Barrett informed the Board of Directors that Fort Carson has submitted the updated and current Intergovernmental Agreement (IGA) for approval from the Board of Directors. Dottie submitted the IGA to the Attorney for the Fire District for his approval and sent it back to Fort Carson for the change in Fire Chief name and signature from Fort Carson Command. It was moved and seconded (Wehrkamp/Sanderson) to approve the Fort Carson IGA and have Board Chairperson Dianne Cooper and Fire Chief Darin Anstine sign the agreement. The motion passed unanimously, with all the members of the Board of Directors voting

CE 2 – Career Employee Compensation Policy Update

Dottie Barrett informed the Board of Directors that staff has added to Section 9.1 regarding the employee's anniversary date in regard to vacation accrual due to some confusion that recently came up. Chairperson Cooper recommended an amendment to the sentence. It was moved and seconded (Wehrkamp/Sanderson) to approve the amended CE-2 Career Employee Compensation Policy update upon the first reading. The motion passed unanimously, with all the members of the Board of Directors voting

Financial Reports

It was moved and seconded (Wehrkamp/Kasameyer) to approve the financial reports as presented for the District for the month of May 2018, subject to audit. A May register report was enclosed for the Board's review. The motion passed unanimously, with all the members of the Board of Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

Executive Session

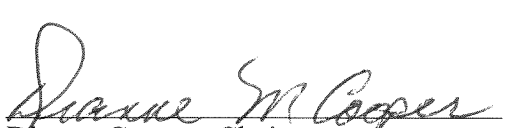
Other Business

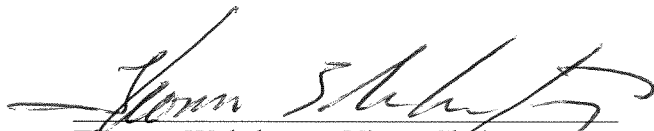
Chairperson Cooper inquired about the Red Helmet issue with Chief Anstine and he stated he gave a direct order for the helmets to be replaced and the Red Helmets stored for possible future use. Chief Anstine stated he would follow up on this subject.

Adjournment

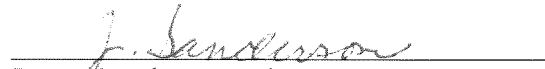
It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on Wednesday, July 25, 2018, at 2160 B Street, Colorado Springs, CO 80906.

As there was no further business to come before the Board, the meeting was adjourned at 18:42 (Kasameyer/Wehrkamp)


Dianne Cooper, Chairperson


Thomas Wehrkamp, Vice - Chairperson


Gretchen Kasameyer, Secretary / Treasurer


Joann Sanderson, Director


Howard Swain, Director