

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

July 25, 2018

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

Regular Board Meeting Minutes for June 27, 2018 -

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Anstine)*

- Annual Alarms by month
- June Calls per District
- Annual Alarms by year
- Status reports
 - Apparatus - see attached informational sheet
 - Training (responsibility assigned to – Driver McDaniels)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Karen Howard)
 - Gear (responsibility assigned to – Driver Erlandson)
 - EMS (responsibility – Driver Moscoso)

Administrative Officer Report – *Informational Item (Barrett)*

- Eads Fire Department has picked up the old gear on Tuesday, July 10, 2018 and they are very grateful.

F-1 – **Fire Truck Replacement** – *Action Item (Anstine)*

Chief Anstine will give an update on the progress of this item and submitted a proposal for a Fire Engine purchase.

Recommended motion”to authorize Chief Anstine to spend no more than \$_____ for the purchase of a Fire Engine and may submit a letter of intent to the seller for that purchase. Chief will investigate methods of financing and request the Board Chairperson to call a Special Meeting of the Board of Directors to decide on financing....”

F-2 - **CE 2 – Career Employee Compensation Policy Update** – *Action Item (Barrett)*

Staff has added to Section 9.1 regarding the employees’ anniversary date in regard to vacation accrual due to some confusion that recently came up.

Recommended motion”to approve the CE-2 Career Employee Compensation Policy update upon the second and final reading.....”

F-3 - Driver/Engineer Job Description Update – Action Item (Barrett)

Chief Anstine and Dottie Barrett have updated the Job Description with minor changes to help the Fire District attract a bigger pool of candidates for employment. Chief Anstine believes an employee coming in as an entry level position can be modeled into better employees if they start as entry level and work their way through the ranks.

Recommended motion”to approve the Driver/Engineer Job Description Update upon first reading....”

F-4 - Uniform Policy Update – Action Item – (Barrett / Anstine)

Chief Anstine, Chairperson Cooper and Dottie Barrett have finished the Uniform Policy changes that was started by former Driver / Engineer Gates. Staff is recommending the Board approve the policy on the first reading.

Recommended motion”to approve the Uniform Policy update on the first reading....”

F-5 - Policies CE-8, D-1, D-4 and D-14 Updates – Action Item – (Barrett / Anstine)

Chief Anstine and Dottie Barrett will recommend the changes to the enclosed policies to remove the wording that involves NFPA (National Fire Protection Association) requirements. The NFPA is a “guideline” for the Fire Service but does not require Fire Department’s to strictly obey the requirements.

Recommended motion”to approve the Polices CE-8, D-1, D-4 and D-14 Updates on the first reading....

VI. Financial Reports

VII. Executive Session

Recommended motion “. . . to enter into executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f).”

Members of the public not participating in the executive session will leave the room.)

Recommended motion “. . . to exit from executive session to discuss personnel matters pursuant to C.R.S. 24-6-402(4) (f).”

VIII. Other Business

IX. Adjournment