

MINUTES OF THE BOARD OF DIRECTORS  
OF  
STRATMOOR HILLS FIRE PROTECTION DISTRICT

The regular monthly meeting of the Board of Directors of the Stratmoor Hills Fire Protection District was held pursuant to notice at 16:51 p.m. on May 16, 2018 at 2160 B Street, Colorado Springs, CO 80906. Board Members present: Dianne Cooper, Wallace Mosher, Gretchen Kasameyer and Joann Sanderson. Director Thomas Wehrkamp was excused. District Personnel present: Jerame Bullard; Interim Fire Chief for the District and Dottie Barrett; Administrative Chief for the District; Brad Aragon and Marc Steiner; D/E for the District; Marc Crane; Reserve Driver for the District. Audience members were Darin Anstine; Fire Chief for the Fountain Fire Department, Mike Myers; Fire Chief for the Colorado Springs Utilities Fire Department and David Girardin; Fire Chief for Security Fire Department.

**Approval of Previous Board Meeting Minutes**

It was moved and seconded (Sanderson/Kasameyer) to approve the minutes for the April 13, 2018 Special Executive Board Meeting as submitted. The motion passed unanimously, with all the members of the Board of Directors voting.

It was moved and seconded (Kasameyer/Mosher) to approve the minutes for the April 18, 2018 Regular Board Meeting as submitted. The motion passed unanimously, with all the members of the Board of Directors voting

It was moved and seconded (Kasameyer/Mosher) to approve the minutes for the April 21, 2018 Special Board Meeting as submitted. The motion passed unanimously, with all the members of the Board of Directors voting

**Approval of Agenda**

It was moved and seconded (Kasameyer/Sanderson) to approve the agenda as published. The motion passed unanimously, with all the members of the Board of Directors voting.

**Public Comment**

- CSU Fire Chief Mike Myers and Security FD Fire Chief Dave Girardin informed the Board of Directors and District staff that they are contracting with Security Fire Department for all the Pinello Ranch land off S. Hwy 85/87 and S. Academy Blvd. Stratmoor Hills will be requested for mutual aid when requested.

**Unfinished Business**

**New and Miscellaneous Business**

## **Fire Chief Report**

- Annual Alarms by month
- April Calls per District
- Annual Alarms by year
- Status reports
  - Apparatus - see attached informational sheet
  - Training (responsibility assigned to – Driver McDaniels)
  - Inspections (responsibility assigned to – Driver Gates)
  - Recruiting (responsibility assigned to – Driver Aragon) – Volunteer Melissa O’Leary will be assisting with the recruits while D/E Aragon is out on short term disability.
  - Gear (responsibility assigned to – Driver Erlandson)
  - EMS (responsibility – Driver Steiner) – Marc Steiner has received a “conditional job offer” with Fort Lupton FD and could be gone as early as the 4<sup>th</sup> of June.

## **Administrative Officer Report**

### **July Board meeting date change request**

Dottie Barrett requested the Board of Directors change the July 18, 2018 Board of Directors meeting to July 25, 2018 due to her pending vacation for July 16 thru 20, 2018. She is requesting the change so that the new Fire Chief doesn’t have to handle his first Board meeting alone. It was moved and seconded (Kasameyer/Sanderson) to move the July 18, 2018 Board of Directors meeting to July 25, 2018. The motion passed unanimously, with all the members of the Board of Directors voting.

### **Vehicle Insurance Valuations**

At the February and March Board of Directors meetings the Board requested that staff put together a complete list of valuations of replacement of each vehicle and the equipment that is on each vehicle. At the April Board of Directors meeting, the Board approved the vehicle values based on the Actual Cash Value. Dottie, Dianne and Kathy Francis from SDA then met and discussed “Actual Cash Value” vs “Agreed Value” of the vehicles and Kathy gave her recommendation for the Fire Districts aging fleet and gave the recommendations that were enclosed in a spreadsheet. It was moved and seconded (Sanderson/Mosher) to modify the value of the vehicles according to the spreadsheet that was provided by staff to the Insurance company. The motion passed unanimously, with all the members of the Board of Directors voting.

### **Swearing in of Board Members**

Dottie Barrett swore in the newly elected Board members Dianne Cooper and Howard Swain.

## **Election of Board Officers**

The Board elected the Officers of the Board of Directors.

It was moved and seconded (Sanderson/Kasameyer) to elect Dianne Cooper to Chairperson.

It was moved and seconded (Sanderson/Swain) to elect Thomas Wehrkamp to Vice Chairperson.

It was moved and seconded (Sanderson/Swain) to elect Gretchen Kasameyer as the Secretary/Treasurer of the Board of Directors.

## **Bank Resolution**

Dottie Barrett informed the Board of Directors that with the one (1) new Board member, it is required to add him to the Bank Account and remove the exiting Board Member. It was moved and seconded (Kasameyer/Sanderson) to adopt the bank resolution authorizing the new Board member to sign checks and transfer funds. The motion passed unanimously, with all the members of the Board of Directors voting.

## **Fire Truck Candidates Presentation**

Chief Bullard presented to the Board of Directors the Fire Trucks he has selected for possible purchase. Chief Bullard presented numerous trucks and gave the prices for each truck ranging from \$355,000.00 - \$425,000.00. Director Kasameyer requested more information on each truck and Chairperson Cooper requested that Chief Bullard put each vehicles information into a spreadsheet so that the Board can compare what the Fire District needs and what each truck has to offer.

## **Expenditures requested between Board meetings**

On April 26, 2018, Dottie Barrett requested and received approval from the following Board Members (Cooper, Mosher and Kasameyer) for the expenditure of \$7600.00 for the asphalt paving and sealing of the parking lot with excess asphalt from Action Paving, LLC. It was moved and seconded (Kasameyer/Sanderson) to approve the expenditure of \$7600.00 for the asphalt paving and sealing of the parking lot thru Action Paving, LLC.

## **MDA Award Presentation**

D/E Aragon informed the Board of Directors that at a recent MDA Camp there was an award given for the most collections and the award was given to him and D/E Erlandson that attended the camp.

## Full-time Temporary Driver / Engineer Job Description

Dottie Barrett informed the Board of Directors that due to the current employee injuries and needing to alleviate some of the overtime on the budget; staff has created a Full-time Temporary Employee position and job description so that the Fire District is able to employ an individual to replace a Driver / Engineer when out on short and/or long-term disability. It was moved and seconded (Sanderson/Kasameyer) to approve the Full-time Temporary Driver / Engineer Job Description on the first reading. The motion passed unanimously, with all the members of the Board of Directors voting.

## Financial Reports

It was moved and seconded (Kasameyer/Sanderson) to approve the financial reports as presented for the District for the month of April 2018, subject to audit. An April register report was enclosed for the Board's review. The motion passed unanimously, with all the members of the Board of Directors voting. Copies of the financial reports are attached to these minutes and made a part hereof.

## Executive Session

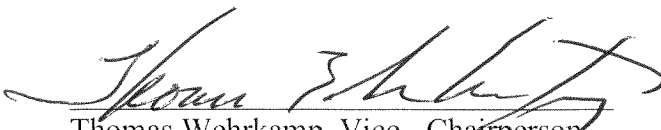
## Other Business


## Adjournment

It was noted that the next regularly scheduled Board of Directors meeting would be held at 3:00 p.m. on Wednesday, June 20, 2018, at 2160 B Street, Colorado Springs, CO 80906.


As there was no further business to come before the Board, the meeting was adjourned at 17:50 (Kasameyer/Sanderson)

  
Dianne Cooper, Chairperson

  
Thomas Wehrkamp, Vice - Chairperson

  
Gretchen Kasameyer, Secretary / Treasurer

  
Joann Sanderson, Director

  
Howard Swain, Director