

STRATMOOR HILLS FIRE PROTECTION DISTRICT

Board Meeting Agenda

June 27, 2018

3:00 p.m.

I. Approval of Previous Board Meeting Minutes

Regular Board Meeting Minutes for May 16, 2018 -
Special Board Meeting Minutes for May 30, 2018 -

II. Approval of Agenda

III. Public Comment

IV. Unfinished Business:

V. New and Miscellaneous Business:

Fire Chief Report – *Informational Item (Anstine)*

- Annual Alarms by month
- May Calls per District
- Annual Alarms by year
- Status reports
 - Apparatus - see attached informational sheet
 - Training (responsibility assigned to – Driver McDaniels)
 - Inspections (responsibility assigned to – Mark Stanwood)
 - Recruiting (responsibility assigned to – Karen Howard)
 - Gear (responsibility assigned to – Driver Erlandson)
 - EMS (responsibility – Driver _____)

Administrative Officer Report – *Informational Item (Barrett)*

- The roof sustained some damage from the hail storm of June 13, 2018 and Total Roofing came out to inspect the roof and determined it was silicone on several edges that had split open – they resealed it all for us for free.
- The Insurance Inspector came out and checked out the roof and vehicle 470 for hail damage. 470 will need a new hood and roof and I am currently awaiting the adjuster to contact me.
- I will be gone July 14-21, 2018 for vacation.
- The painting of the building is done and there was no damage to the painting from the hail storm.

F-1 - **Mule Train Fire Protection Contract** – *Action Items (Barrett)*

Dottie Barrett will inform the Board that the Al-Kaly Mule Train located at 3415 Janitell Rd, Colorado Springs, CO 80906 contract with the department for Fire Protection is due to be renewed at this Board meeting. Allan Ake has been notified of the charges of \$500.00 due and is willing to re-sign the next year's contract.

Recommended motion”to approve the Mule Train Fire Protection Contract and allow the President and Secretary to sign the contract...”

F-2 – Pikes Peak Community College Contract – Action Item (Barrett)

Dottie Barrett will inform the Board that Rockie Hurrell of Pikes Peak Community College (PPCC) has submitted the 5th year renewal of the 5-year Intergovernmental Contract with Pikes Peak Community College with an increase of 3.4% increase for this year and our total will be \$58,799.82 for the yearly fee payable August 1, November 1, February 1 and May 1 of each year in the amount of \$14,699.95

Recommended motion”to accept the Intergovernmental Contract for Fire and EMS Protection with PPCC and allow Chairperson Dianne Cooper to sign said contract.”

F-3 - Expenditures requested between Board meetings – Action (Barrett)

On May 17, 2018, Dottie Barrett requested and received approval from the following Board Members (Cooper, Swain and Sanderson) for the expenditure of \$3000.00 for a 2006 Ford Expedition Command Vehicle that Fire Chief Darin Anstine used at his previous employer and the City of Fountain sold to the Fire District.

Recommended motion”to approve the purchase of a 2006 Ford Expedition Command Vehicle for \$300.00....

On Tuesday, June 5, 2018, Dottie Barrett requested and received approval from the following Board Members (Cooper, Wehrkamp and Swain) for the expenditure of \$1101.80 for the Turbocharger for vehicle 425.

Recommended motion”to approve the purchase of 425’s Turbocharger....”

F-4 - Full-time Temporary Driver / Engineer Job Description – Action Item (Barrett)

At the May Board meeting Dottie Barrett informed the Board of Directors that staff has created a Full-time Temporary Employee position and job description so that the Fire District is able to employ an individual to replace a Driver / Engineer when out on short and long-term disability.

Recommended motion”to approve the Full-time Temporary Driver / Engineer Job Description on the second and final reading....”

F-5 - Fort Carson IGA – Action Item (Barrett)

Fort Carson has submitted the updated and current Intergovernmental Agreement for approval from the Board of Directors. Dottie submitted the IGA to the Attorney for the Fire District for his approval and sent it back to Fort Carson for the change in Fire Chief name and signature from Fort Carson Command.

Recommended motion” to approve the Fort Carson IGA and have Board Chairperson Dianne Cooper and Fire Chief Darin Anstine sign the agreement....”

F-6 - CE 2 – Career Employee Compensation Policy Update – *Action Item* (Barrett)

Staff has added to Section 9.1 regarding the employees anniversary date in regard to vacation accrual due to some confusion that recently came up.

Recommended motion”to approve the CE-2 Career Employee Compensation Policy update upon the first reading.....”

VI. Financial Reports

VII. Executive Session

VIII. Other Business

IX. Adjournment